

## Application for reimbursement for Moore HSGQE Remediation

The HSGQE Remediation grants are intended to support school districts in offering additional services to students to assist in passing the HSGQE. These services are to be outside of the school day and in addition to services offered as component of the traditional school program. Students must have previously been unsuccessful in passing any or all parts of the HSGQE and be at least in the spring semester of their junior year.

Grants reimburse up to \$3000 for the academic lifetime of the student based on documented direct costs of remediation services. Reimbursements may be offered to any district providing service to an eligible student who attended at least one full year of high school in one of the identified 40 lowest schools.

Reimbursement is only available for students with attendance records of 85% or higher for the previous school year. Hardship cases may be appealed to the commissioner. Excused absences will not be counted against the student.

Activities eligible for reimbursement provide direct services to students either inside or outside the district, or through a combination of both. Activities must be outside regular school program hours.

Examples of reimbursable activities include:

- Remediation camps
- Tutoring outside of school hours. This could include stipends for teachers providing services.
- Remediation materials
- Remediation courses
- Other intensive remediation services

Activities not eligible for reimbursement include:

- Credit recovery courses
- Services provided during normal school program or hours
- Incremental costs that otherwise would be incurred (such as a percentage of the teacher's salary)

Qualified reimbursement activities do not need pre-approval. Clarification should be obtained if there are questions about whether the activity will qualify for reimbursement.

Applications will be processed twice a year- after the May 1<sup>st</sup> and November 1<sup>st</sup> deadlines.

## Reimbursement Form for HSGQE Remediation

Submit completed form and documentation to Suzi Vollmer at DEED.  
[suzi.vollmer@alaska.gov](mailto:suzi.vollmer@alaska.gov) Address- P.O. Box 110500 Juneau AK 99811-0500  
Requests will be considered immediately after May 1<sup>st</sup> and November 1<sup>st</sup> deadlines.

District \_\_\_\_\_ School \_\_\_\_\_

If current school is not one of the recognized 40, give qualifying school and dates attended.

\_\_\_\_\_

Student Name \_\_\_\_\_ State ID Number \_\_\_\_\_

Year in School (Junior, Senior) \_\_\_\_\_

Date(s) HSGQE taken (month,year) \_\_\_\_\_

Portions not passed at time of remediation \_\_\_\_\_

Attendance for previous year (Must be 85% or greater.) \_\_\_\_\_

Describe remediation, person or organization providing service:  
Include time and length of service where applicable.

Cost: This is the amount of reimbursement being requested up to \$3000. (Documentation should include an invoice for services provided, student name and ID, and proof of payment. Other methods that include the above information may also be used.)

\_\_\_\_\_

\_\_\_\_\_

Superintendent Signature

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Principal Signature